

LAFAYETTE COLLEGE STUDENT PAY SCHEDULE

SUMMER 2020

| <u>Time Report Period</u> | <u>Student Online & Paper Sheet Due</u> | | <u>For Online Approver's Due Date</u> | | <u>Check Date</u> |
|---------------------------|---|----------|---------------------------------------|----------|---------------------|
| 1 May 24 to June 12 | June 15 | 11:00 AM | June 16 | 11:00 AM | Friday, June 19 |
| 2 June 13 to June 30 | July 2 | 11:00 AM | July 3 | 11:00 AM | Friday, July 10 |
| 3 July 1 to July 17 | July 20 | 11:00 AM | July 21 | 11:00 AM | Friday, July 24 |
| 4 July 18 to July 31 | August 3 | 11:00 AM | August 4 | 11:00 AM | Friday, August 7 |
| 5 August 1 to August 14 | August 17 | 11:00 AM | August 18 | 11:00 AM | Friday, August 21 |
| 6 August 15 to August 29 | August 31 | 11:00 AM | September 1 | 11:00 AM | Friday, September 4 |

We strongly encourage all students to utilize direct deposit. Direct deposit will electronically transmit your pay to the bank of your choice. All checks will be mailed to the check address this summer.

If you have any questions regarding the student payroll process, please contact Darlene Yost at yostd@lafayette.edu or 610-330-5135 or Geoff Schoeneck at schoeneg@lafayette.edu or 610-330-5142.